**SIERRA NEVADA REPUBLICAN WOMEN BYLAWS**

**(Amended August 18, 2022)**

**ARTICLE I- NAME**

The name of this organization shall be Sierra Nevada Republican Women, hereinafter sometimes referred to as SNRW.

**ARTICLE II- OBJECTIVES**

1. To foster loyalty to the Republican Party and to promote its principles and candidates in all elections including non-partisan elections.

2. To support the objectives of the National Federation of Republican Women, hereinafter referred to as NFRW, and the Nevada Federation of Republican Women, hereinafter referred to as NvFRW.

3. To increase the effectiveness of women in the cause of good government through political participation.

4. To search for and encourage honest and capable women to participate actively in politics.

5. To promote an informed electorate through political education.

6. To function as a committee for political action in compliance with the

Nevada Revised Statutes, Section 294A.0055, et seq.

7. To uphold the principles of freedom, equality and justice upon which the

government of this Country was founded.

8. To encourage the citizenry to maintain their constitutional liberties and

freedom.

**ARTICLE III- MEMBERSHIP**

1. Club

A. Eligibility.

1. Membership shall be maintained at (10) or more members in good

standing

2. A member in good standing is one whose current dues have been paid in

accordance with the provisions of these bylaws and whose efforts and

behavior are in compliance with these bylaws.

3. There shall be five (5) or more regular meetings per year.

4. Payment of annual dues and service charge will be made.

5. SNRW bylaws will not be in conflict with NvFRW or NFRW.

6. The name and address of SNRW’s club President shall be sent to the

NvFRW President and Recording Secretary within 10 days of her

election.

B. Individual Membership Any registered Republican woman is eligible for

membership in the club.

1. An individual may join only one (1) club as a full member.

2. An individual may join any number of clubs as an associate member upon

complying with number one (1) as listed above.

C. Associate Membership Registered Republicans shall be eligible for

associate membership in a club upon payment of required dues. Associate

members shall not be entitled to:

1. Become members of NFRW or NvFRW;

2. Make motions or vote;

3. Hold any office; or

4. Be counted in determining their club’s number of delegates to any

regional, state, or National meeting or convention.

D. Life Individual Membership

SNRW may have life members.

1. It is the responsibility of the club to determine how a life member’s dues

are paid.

2. Payment of dues to the NvFRW and NFRW is the responsibility of the

club.

E.When the First Lady of Nevada is a Republican, she will automatically be

an honorary member of all clubs with the same privileges as an associate

member. She may choose one club in which to be a full member in order to

have a vote. The NvFRW shall pay the dues for her full membership***.***

2. Removal of Club from Membership

This club may be removed from membership in the NFRW and NvFRW for

the following reasons:

A. Bylaws which are in conflict with NFRW and/or NvFRW Bylaws;

B. Nonpayment of dues for the full membership and current service charge;

C. Failure to maintain a minimum of ten (10) members and/or hold at least

five (5) meetings within a fiscal year;

D. Failure to support the GOP ticket, advocating a split party ticket, or

supporting one Republican candidate to the exclusion of other

Republican candidates in a primary election;

E. Providing a forum for any non-Republican of high profile;

F. Working in opposition to the objectives of NFRW or NvFRW; or

G. Affiliation with any political organization not officially recognized as part

of NFRW, NvFRW or the Republican Central Committee. (This does not

apply to individual members.)

**ARTICLE IV- OFFICERS**

1**.** Qualifications

A. Each elected or appointed officer shall be an active member of the club in

good standing.

B. A member in good standing shall be one whose current dues have been

paid in accordance with the provisions of these bylaws and those of her

club and who is not under disciplinary action.

2. Elected Officers

A. The elected officers of this club shall be President, First Vice President,

Second Vice President, Recording Secretary, Corresponding Secretary and

Treasurer.

B. Election. The officers shall be elected at an SNRW meeting and shall

serve for a term of one year (1) year or until their successors take office.

C. Vacancies. A vacancy in an elected office, except the office of President,

shall be filled by election by the Executive Board at the first meeting

following the creation of the vacancy.

1. Notice of the vacancy shall be given to the members of the Executive

Board with the Call for the meeting.

2. In the interim between the creation of the vacancy and the election, if she

deems it necessary to the operations of SNRW, the President shall have

discretion to appoint a member in good standing, other than herself, to

temporarily fill the position.

D. Removal from Office. See Article IV, Section 9 “Removal of Members

from the Executive Board.”

3. Duties of Elected Officers

A. The President shall:

1. Call and preside at all meetings of the club and meetings of the

Executive Board, and shall have the responsibility of the general

supervision of the work of the club.

2. Be an ex-officio voting member of all committees except the

Nominating Committee.

3. Be the only authorized person to sign contracts on behalf of SNRW.

4. Appoint an Auditing Committee to audit the books when there is a

change of Treasurer.

5. Give notice to club members of dates of NFRW and NvFRW

Conventions.

6. Have authority to co-sign checks with Treasurer and/or Recording

Secretary

7. Newly elected President shall submit her name and address to the

NvFRW President and Recording Secretary within 10 days after the

election in November.

B. The First Vice President shall:

1. Perform the duties of the President in her absence;

2. Fill a vacancy in the office of President;

3. Be Program Chair; and

4. Perform other duties assigned by the President.

C. The Second Vice President shall:

1. Perform the duties of the President in the absence of both the

President and the First Vice President;

2. Be Membership Chairman;

3. Implement programs for membership recruitment and retention;

4. Maintain club roster working closely with club Treasurer and

committee chairs who must utilize roster to carry out club duties;

5. Send notification annually to members advising that dues payments

are required for membership renewal in advance of January 1st; and

6. Perform other duties assigned by the President.

D. The Recording Secretary shall:

1. Record and present the minutes of all meetings of the club and the

Executive Board;

2. Be custodian of all records and papers of SNRW;

3. Have authority to co-sign checks in the absence of either the

President or Treasurer; and

4. Perform other duties assigned by the President.

E. The Corresponding Secretary shall:

1. Assist the President with correspondence; and

2. Perform other duties assigned by the President.

F. The Treasurer shall:

1. Be custodian of all SNRW funds and deposit them in a bank

approved by the Executive Board;

2. Co-sign the checks of SNRW with the President and/or the

Recording Secretary in the absence of the President;

3. Disburse funds as directed by the Executive Board;

4. Keep an account of all moneys received and disbursed by the club

and report in full at regular meetings as required by the President;

5. Pay required membership dues to the NvFRW Treasurer, working

closely with Second Vice President so that timely dues payments and

membership reports can be submitted to NvFRW. Payment of dues

must be accompanied by a current club roster, including address,

telephone number and e-mail address (if member has one) of each

member.

6. Monthly reports updating club’s membership must be sent to the

NvFRW along with roster information for new members;

7. Report contributions to and expenditures for political candidates to the

Nevada Secretary of State’s office as is required by committees for

political action pursuant to the Nevada Revised Statutes, Section

294A.0055, et seq.; and

8. Perform other duties assigned by the President.

4. Past President

A. Shall serve as an ex officio voting member of the Executive Board

following the election of the next club President.

B. A vacancy in this office shall be filled by the Executive Board. Candidates

to fill the vacancy shall be limited to prior club presidents.

5. Executive Board.

A. The Executive Board shall consist of the elected officers and the Immediate

Past President.

B. In addition to carrying out the duties of elected officers as stated in Article

IV, Section 2, members of the Executive Board shall have one (1) vote and

shall:

1. Be the governing body of SNRW;

2. Hold regularly scheduled Executive Board meetings;

3. Report to the club on all business that has been transacted;

4. Approve the bank in which funds are to be deposited; and

5. Fill vacancies in elected offices that occur between elections except in

the office of President.

6. Duties of the Appointed Chairmen.

A. The Chaplain shall offer appropriate prayers for meetings and other events

as directed by the President.

B. The Historian shall compile and maintain official historical record of the

Club’s activities.

C. The Parliamentarian shall:

1. Be thoroughly familiar with the bylaws of the club, the NFRW and the

NvFRW in order to interpret and inform;

2. Be familiar with the current edition of Robert’s Rules of Order Newly

Revised;

3. Serve as the interpreter of correct parliamentary procedure at all SNRW

meetings and give information when requested; and

4. Be invited to attend meetings of the Executive Board without authority

to cast a vote.

7. Records.

All records of outgoing officers and committee chairmen shall be turned over to

their successors within 30 days prior to the end of term.

8. The Term of Office.

For all officers shall be one (1) year beginning on January 1st, and no officer

may serve in the same position for more than two (2) consecutive terms with the

exception of the Treasurer who may elect to serve a consecutive third term.

9. Removal of Members of the Executive Board.

A member of the Executive Board may be removed by two-thirds (2/3) vote of

the board members exclusive of the person for whom removal is under

consideration for any of the following reasons after investigation by the

Executive Board:

A. Using her elected officer status at a club or state level or her affiliation with

her club to officially endorse a split party ticket;

B. Using her elected officer status at a club or state level or her affiliation with

her club to officially endorse an opposition party ticket;

C. Providing a forum for non-Republicans of high profile; or

D. Undermining the stated objectives of the NvFRW or NFRW.

E. Any Executive Board member who has missed three consecutive board

meetings may be considered for removal. Such removal shall be without

prejudice of any person so removed. Removal shall occur only upon a two-

thirds (2/3) vote of the board members then in office exclusive of the person

for whom removal is under consideration, and only after being given an

opportunity to be heard at a meeting of the Executive Board.

**ARTICLE V - COMMITTEES**

The Standing Committee Chairmen:

Shall be appointed by the President with the approval of the Executive Board.

They shall include but not be limited to Budget and Finance, Bylaws, Public

Relations, Newsletter, Fundraising, Campaign, Legislative and Caring for

America. The duties of the Standing Committees shall be as follows:

1. The Budget and Finance Committee shall prepare an annual budget for

approval by the membership and shall prepare and present a monthly

comparative statement for review by the Executive Board. Members of this

committee shall include but not be limited to the Treasurer and the

Fundraising chair.

2 . The Bylaws Committee shall conduct a biennial review of these bylaws and

shall request and receive proposed amendments to these bylaws and submit

them to the general membership for action. The Bylaws Committee shall

present the NvFRW Bylaws Committee with a complete set

of its bylaws for review and approval. Any subsequent revision of a club’s

bylaws shall be sent to the bylaws chair for review and approval.

3. The Newsletter Committee shall publish and distribute a minimum of three

(3) newsletters per year.

4. The Public Relations Committee shall solicit maximum publicity for all

activities of Sierra Nevada Republican Women and maintain a good

working relationship with the media to enhance the public image of Sierra

Nevada Republican Women.

5. The Fundraising Committee shall prepare and implement a plan for raising

funds to meet the club budget.

6. The Campaign Committee shall coordinate all activities of the Nevada

Federation of Republican Women and the Sierra Nevada Republican

Women campaign programs.

7. The Legislative Committee shall implement the Nevada Federation of

Republican Women current directions and shall inform the membership of

any state legislation affecting the interest of the club.

8. The Caring for America Committee shall encourage Club to expand

volunteer community service activities in the community, and shall honor

and aid our current and veteran military and their families.

9. Refer to NvFRW bylaws for detailed information concerning each of the

NvFRW Standing Committees.

**ARTICLE VI- MEETINGS**

1. The regular meeting shall be held the second Wednesday of each month.

Special meetings may be called by the President or upon the written request

of eight active members of the club. There shall be a minimum of five

regular general meetings a year.

2. A quorum at a regular meeting shall consist of one-third (1/3) of the total

voting membership of the club.

3. Regular meetings of the Executive Boardshall be held prior to the regular

meetings of the club at such time and place as determined by the President.

Executive Board meetings may be held either in person, by teleconference

or by video conference. All rules that apply to the conducting of the meeting

in person also shall apply to conducting the meeting by teleconference or

videoconference, including the determination of a quorum.

4. A quorum of the Executive Board shall be a majority of the elected officers

and the Immediate Past President.

5. Voting Between Regularly Scheduled Meetings.

A. A vote of members can be conducted by email between regularly

scheduled meetings provided there is participation by a majority of the

members. The vote shall be ratified and entered into the minutes at

the next regularly scheduled meeting.

B. A vote of the Executive Board can be conducted by email,

teleconference or videoconference between regularly scheduled

meetings provided that there is participation of the Executive Board.

The vote shall be ratified and entered into the minutes of the next

Executive Board meeting.

C. Votes cast electronically shall have the email subject line clearly

indicate the voting issue (ex: “Election of Officers).

D. The email vote shall document the member’s vote as either:

a. Yes, I approve

b. No, I do not approve

c. I abstain

**ARTICLE VII- DUES**

The dues of this club shall be a specific amount set by the club, payable before January 1st. The fiscal year shall run from January 1st through December 31st.

**ARTICLE VIII- NOMINATIONS AND ELECTIONS**

1. There shall be a Nominating Committee of five members to select a slate of

officers for this club. The Executive Board shall appoint one member to serve

as chair and the remaining four shall be nominated and elected from the

individual membership at the August meeting. The slate shall be presented at

the October general meeting and voted upon at the November meeting.

Nominations may be made from the floor at the October and November

meetings. Prior consent of the nominees must be given. Installation of officers

shall be held at the December meeting.

2. If there is more than one candidate for an office, election shall be held by

ballot. If there is only one candidate, election may be by voice vote or other

means. A plurality of votes shall elect. There shall be no voting by proxy.

3. An officer candidate may not simultaneously run for more than one office.

**ARTICLE IX- REPRESENTATION**

1. NvFRW Biennial Convention

A. The club President or her representative shall be a delegate to the

NvFRW Biennial Convention in addition to one delegate and one alternate

for each ten members, or major fraction thereof, based on records of the

Treasurer dated no later than fifteen (15) days prior to the convention.

B. The membership shall elect the delegates and alternates no later than

fifteen (15) days prior to the convention.

C. Club delegates and alternates shall be members in good standing.

D. A list of delegates and alternates, including addresses and telephone

numbers, shall be sent to the NvFRW President at least ten (10) days prior

to the Convention.

E. Each delegate shall be entitled to one (1) vote.

F. Alternates shall vote only in the absence of their delegates.

G. There shall be no proxy voting.

H. Refer to NvFRW bylaws for more detailed information concerning the

NvFRW Biennial Convention.

2. NFRW Biennial Convention

A. There shall be one (1) delegate and one (1) alternate from each qualifying

club who shall be elected according to club, NvFRW and NFRW bylaws.

B. Club delegates and alternates shall be members in good standing.

C. Clubs shall mail names, addresses and telephone numbers of their delegates

and alternates to the Presidents of NFRW and NvFRW using Credential

forms provided for this purpose. The Credential forms must be mailed and

postmarked no later than thirty (30) days prior to the Convention.

D. Refer to NFRW bylaws for more detailed information concerning the

NFRW Biennial Convention.

**ARTICLE --X SUPPORT OF REPUBLICAN CANDIDATES**

NvFRW elected officers and club presidents must not use their elected officer status to support one Republican candidate to the exclusion of other Republican candidates in a primary election or in a general election where multiple candidates are Republicans.

**ARTICLE XI- PARLIAMENTARY AUTHORITY**

The current edition of Robert’s Rules of Order, Newly Revised shall govern all proceedings except where inconsistent with the provisions of the bylaws of this club or Nevada Federation of Republican Women bylaws.

**ARTICLE XII- AMENDMENTS**

These bylaws may be amended by an affirmative vote of two-thirds (2/3) of the individual members present at a general meeting, provided written notice by mail, fax or any other electronic media of such proposed amendments shall be sent to all members at least ten (10) days prior to the meeting. These amendments shall be effective immediately.

**ARTICLE XIII-DISSOLUTION**

In the event of dissolution of Sierra Nevada Republican Women, all of its assets remaining after payment of all costs and expenses of such dissolution shall be distributed to the Nevada Federation of Republican Women. None of these assets shall be distributed to any member or officer of the club.

**Bylaws were generally approved by the membership through email balloting conducted between August 12 and 18, 2022.**